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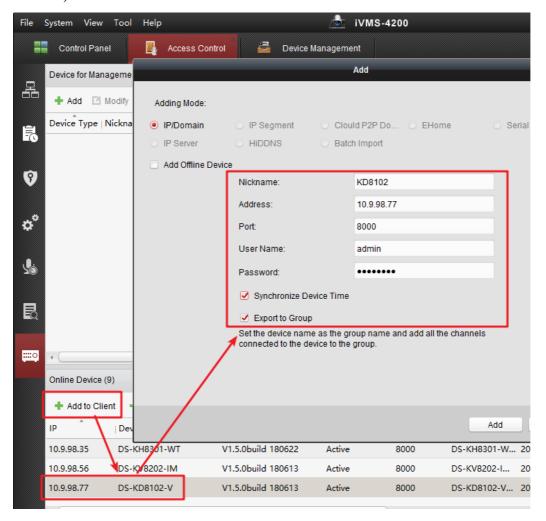
How to Obtain Cards and Users from Door Stations in iVMS-4200

Instructions

- This guide is based on the V1.5.0 firmware of Door Station. It takes DS-KD8102-V as an example to introduce how to obtain cards and users from door station in iVMS-4200 software.
- 2. For video intercom devices, you are required to create the password to activate them before they can be added to the software and work properly.

Steps:

1) Add device to iVMS4200 software (Please ensure device and PC in same network first).



2) Create organization first, then click get person and select door station, click ok.

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9					Nickname KD8102	IP 10.9.98.77	elect Device		
¢°					KD6102	10.9.96.77			
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					Note: If the person from the other dep		dded to other department, he	e/she will be deleter	d

3) Then we can get the result and **find person information** shown in software.

	Import Result	×
Import Person Progress:		
		100%
Filter		
Name	Card No	Result
- KD8102		Getting person information fr
0779825312	0779825312	Completed
2	2	Completed
3262386237	3262386237	Completed
4	4	Completed

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			3	3262386237	Hik	Male	1	3262386237	0
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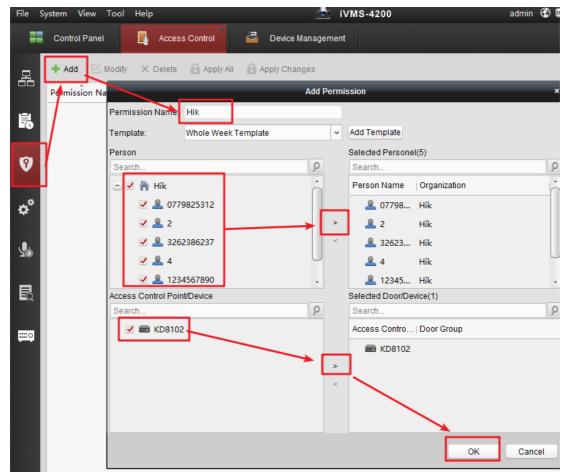
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4) We can add new card as below picture, we can **issue card** from device or from USB card issuer which is connected to PC, or manually input card number.

File System View Tool Help		<u></u>	iVMS-4	200	admin 🕀 🕮	22:33:21	- • ×
Control Panel 🖳 Access Control				Edit Pe	rson	×	
Search	+ Add	Person No.:	5		•	· E	Issue
🗚 🕂 Add 🗹 Modify 🗙 Delete		Person Name:	1234567		Add Card		×
Hik Hik		Gender: Phone No.:	Male	General Card			
	· •	Date of Birth:	2018-08	Card Type:	Normal Card		~ (
0	3	Place of Birth:		Remark: Card Password:	Password		0
	4	Email:		Effective Period:	From 2018-08-10 22:32:35	10 2028-08-10 22	2:32:35
¢°		🕃 Details 🔒	Permiss		O Access Contro	~	Read
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Σ®			Modify		 Manually Input 		Enter
R		Index	Card				
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				•			+
	•	•				ок	Cancel
	Total: 5		l		ОК	Cancel I	

5) Then go to **permission setting** and add a new permission, input permission name and add all person to right side, add door station device to right side and click **ok**.



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6) It will prompt sync and click apply now, all person card number in software will be sync to door station.

Notes:

we can only manage personal name from software, and these name will not be sync to door station, inside door station personal name will be replace by card number.

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==	Control Panel	Reces	s Control	둼 🛛 Device Mana	agement	
禹	🕂 Add 🛛 🖾 Mo	odify 🗙 Delete	Apply All	Apply Changes		
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